



## 2010 Mountain Central Conference

November 5-7, 2010 · Sugar Land Marriott Town Square · Sugar Land, Texas

### Call for Papers Proposal Cover Sheet · Deadline: May 15, 2010



Speaker's name: *(Primary Contact)* \_\_\_\_\_ Credentials: \_\_\_\_\_

Company Name: \_\_\_\_\_ MCC Exhibitor:  Yes  No

Presentation Title: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Evening Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

Fax: ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail: \_\_\_\_\_

**Session:**  20 minutes  1.45 hours  3.30 hours  7.5 hours

*(All course times incorporate one 15 minute break for each 2 hours of class time.)*

**Presentation:**

Paper  Poster\* *(guidelines on page 3)*  Lab  Scientific Session (20 minute presentation)

**Continuing education type:**

Type 1 *(relating to OT)*  Type 2 *(relating to practice with patients)*

**Audio-Visual equipment needed:**

**(Note: Laptops are not provided.)**

VCR  Screen  PowerPoint Projector  Television

Overhead projector  Easel/paper

**Additional equipment participants will need:**

Pillow(s) \_\_\_\_\_  Blanket  Mat  Other \_\_\_\_\_

Special Consideration \_\_\_\_\_

**Level of presentation content:**  Entry  Intermediate  Advanced

**Limit class size to:**  50  No limit  Other \_\_\_\_\_

**Presentation category:**

School-based Practice  Psychosocial  Physical Disabilities

Education  Sensory Integration  Work

Research  Other \_\_\_\_\_

**List names exactly as you want them to appear in the program:**

*Author(s) names and credentials (e.g. Jane Doe, OT, MS, CHT)*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_



# CALL FOR PAPERS

**2010 Mountain Central Conference**  
**November 5-7, 2010 Sugar Land Marriott Town Square**  
**Sugar Land, Texas**

Proposals are invited for presentation at the 2010 Mountain Central Conference to be held November 5-7, 2010 at the Sugar Land Marriott Town Square, Sugar Land, Texas. All topic areas will be considered. Proposals from occupational therapists, assistants and students are welcome, as are proposals from related professions. Submit proposals as Microsoft Word documents via email to TOTA in care of Debbie Mincher at the following email address: [debbie@tota.org](mailto:debbie@tota.org)

Please submit the following:

- Cover sheet with speaker 's name, address, phone, fax number, and e-mail address
- Program description including
  - o Title page: Title – **maximum of 8 words**  
Short Abstract – description of the presentation to be included in the program;  
**maximum of 35 words**
  - o Abstract: Double-spaced summary that clearly states the purpose and content of the presentation and its relevance to OT; Description of method of presentation; **maximum of 200 words**
  - o Learning Objectives and CE designation:  
Objectives must be clear and specific  
Specify CE Type 1 if directly relevant to the profession of OT  
Specify CE Type 2 if directly relevant to OT practice with patients/clients
  - o Educational Value:  
How this presentation will advance the practice or professional development of participants and/or the profession
  - o Appropriate format and length of session proposed
  - o References: **minimum of 2**
- One page biographical data sheet for **each** speaker - include current information: Name, credentials, present job title, position, educational background/certification, special honors, awards, and previous presentations.

**Please avoid any reference to persons and facilities as this may bias reviewers.**

**Texas Occupational Therapy Association, Inc.**

**E-mail proposal to:**  
**[debbie@tota.org](mailto:debbie@tota.org)**



# Poster Session Submissions

TOTA Mountain Central Conference

*Thank you for your interest in a poster submission. The poster session is an integral part of the Mountain Central Conference and we appreciate your work and commitment to the conference.*

## Poster Size Guidelines:

### Students:

Student poster presentations will be displayed on freestanding easels. We respectfully request that students' posters be presented horizontally, not to exceed 2' high by 3' wide so the board may comfortably rest on an easel. If the information warrants, the presentation may be book-style on two boards and we will display the components side by side. Student posters must be mounted on foam boards.

### Professionals:

The large freestanding display boards for posters are 4' H by 6' W. To maximize the visual effect of your presentation, we respectfully request that your poster not exceed 4' high by 6' wide so that it may be comfortably secured to the board.

## All Poster Presenters:

- Please come to the Conference Registration Desk to "check in" your poster with the staff.
- We will accept posters on Friday, November 5 between 8 a.m. and noon.

## Display Hours:

Posters will be located in the Exhibit Hall and displayed from the opening of the exhibit hall until the close of the hall on Saturday. Presenters are asked to staff their posters Saturday, from noon to 1 p.m.

Presenters who wish to keep their poster should remove them from the display board Saturday, at 4 p.m. Regretfully, TOTA cannot be responsible for posters that are not claimed after the close of the Exhibit Hall.